Date

Dear Sir/Madam,

**Application for Semester Abroad Reimbursement**

Hereby, I would like to apply for the financial contribution from the Faculty regarding my 4th / 5th year classes completed abroad. Enclosed are the original documents relating to my internship(s) carried out during the time period DD.MM.YYYY – DD.MM.YYYY. Please find below a summary of the training and the corresponding bank account in Czech koruna as required.

Name:   
Student number: L  
Place of internship:   
Duration period: DD.MM.YYYY – DD.MM.YYYY

Please kindly reimburse the corresponding sum (depending on the CGPA) to the following bank account:

Bank name:   
Address:   
Account number:   
IBAN:   
SWIFT/BIC   
Account holder:

Yours sincerely,